



**EMPLOYEES STATE INSURANCE CORPORATION  
MEDICAL COLLEGE & HOSPITAL, KALABURAGI**

[Ministry of Labour & Employment Govt. of India]

SEDAM ROAD, KALABURAGI- 585106

Ph. No. 08472- 265546/ 47/ 48 Fax No. 08472- 265545

No.532/GLBMC&H/Ambulance/2016-17

Date: 28.05.2018

**Tender Notification No. 01/2018-19**

**E-TENDER NOTICE FOR AMBULANCE AND HEARSE VAN SERVICES AT  
ESIC HOSPITAL, KALABURAGI**

NAME OF WORK: - E-TENDER NOTICE FOR AMBULANCE AND HEARSE VAN SERVICES AT ESIC HOSPITAL  
KALABURAGI FOR A PERIOD OF ONE YEAR.

Tender ID No.	.....
Date of publication of E-Tender	28.05.2018
Last Date & Time of submission	18.06.2018 AT 14:00 PM
Date & Time of opening	18.06.2018 AT 15:00 PM
EMD Amount	Rs. 50,000/-
Total Approximate Tender of Value	Rs. 22,00,000/-



**EMPLOYEES' STATE INSURANCE CORPORATION  
MEDICAL COLLEGE, KALABURAGI**

[Under Ministry of Labour & Employment, Govt. Of India]  
Sedam Road, Gulbarga- 585106

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No.532/GLBMC&H/Ambulance/2016-17

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## **(Important Instructions for Bidders regarding Online Payment)**

All bidders/contractors are required to procure Class-IIIB Digital Signature Certificate (DSC) with Both DSC Components i.e. Signing & Encryption to participate in the E-Tenders.

Bidder should get registered at <https://esictenders.eproc.in>.

Bidders should add the below mentioned sites under Internet Explorer → Tools → Internet Options → Security → Trusted Sites → Sites of Internet Explorer:

<https://esictenders.eproc.in>

<https://www.tpsl-india.in>

<https://www4.ipg-online.com>

Also, Bidders need to select “Use TLS 1.1 and Use TLS 1.2” under Internet Explorer → Tools → Internet Options → Advanced Tab → Security.

Bidder needs to submit Bid Processing Fee charges of Rs. 2495/- (non-refundable) in favour of M/s. C1 India Pvt. Ltd. payable at New Delhi via Online Payment Modes such as Debit Card, Credit Card or Net Banking for participating in the tender.

Bidders can contact our Helpdesk at <https://esictenders.eproc.in/html/Support.asp>



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No.532/GLBMC&H/Ambulance/2016-17

Date: 28.05.2018

**Tender Notification No. 01/2018-19**

**NOTICE INVITING TENDER**

E-Tenders in two bid systems through 'e' procurement solution are invited from reputed agencies for Providing Ambulance services on contractual basis in this 500 bedded ESIC Hospital, Kalaburagi for a period of one year. Tender documents are available on line from 28.05.2018 at <https://esictenders.eproc.in>, [www.esicmcglb.org](http://www.esicmcglb.org) and [www.esic.nic.in](http://www.esic.nic.in).

Bidders have to deposit the Earnest Money Deposit (EMD) of Rs. 50,000/- (Rupees: Fifty Thousand) in the form of Demand Draft drawn in favour of "ESI Fund A/c No.1" payable at Gulbarga.

Also sealed quotations (Both Technical bid and financial bid) in physical format has to be **dropped in the Tender box at General Branch ESIC Medical College and Hospital Kalaburagi before 18.06.2018 at 14:00 pm.**

Technical bid & EMD in separate sealed envelope super scribed with the wordings 'Technical bid' and 'financial bid' in separate sealed envelope similarly and both the covers should be kept in one big envelope mentioning the title of the tender.

The interested bidders should upload, duly filled tender form and their bids along with scanned copies of all the relevant certificates, documents, etc. in support of their technical & price bids, on the website <https://esictenders.eproc.in> latest by 18.06.2018 till 14:00 PM. All the forms, certificates and bids should be duly signed by the authorized person of the firm. The technical bids will be opened online on 18.06.2018 at 15:00 PM.

Tender documents are also available for viewing on the websites of Employees' State Insurance Corporation i.e. [www.esic.nic.in](http://www.esic.nic.in) and [www.esicmcglb.org](http://www.esicmcglb.org).

**DEAN**

**ESIC MC & H, Kalaburagi**

### Introduction

E-tenders under two-bid system through e-procurement solutions are invited from reputed Ambulance operators in Karnataka for providing ordinary ambulances 24x7, Ambulances with ICU facilities on call-basis and hearse van on call-basis for a period of one year, extendable for a further period of one year. ESIC Hospital, Kalaburagi is a 500 bedded hospital run by the Employees State Insurance Corporation which is a statutory organization under the Ministry of Labour and Employment, Govt. of India. The hospital is a referral hospital of the ESI Scheme for Kalaburagi and surrounding areas and also has tie-up arrangements with various hospitals in Kalaburagi. The purpose of the contract is to enable ESIC to provide hassle-free, safe and timely movement of patients.

Sl. No	Name of the Work	Providing Ambulance and Hearse Van services to ESIC Hospital, Kalaburagi -585106.
1	Duration of Work	One Year (extendable by another one year)
2	Value of E-Tender	Rs.22,00,000/- (Approx.)
3	Earnest Money Deposit(EMD)	Rs.50,000(Rupees Fifty Thousand only)
4	Number of Ambulances needed	01 Numbers (One Ambulances only) on 24 x7 x 365 basis and additional ambulances on call-basis including Hearse Van and ICU Ambulance with manpower.
5	Date of issue of E-Tender applications	28.05.2018 (online)
6	Pre-bid Meeting	NO
7	Last date for uploading of completely filled E-tender applications	18.06.2018, 1400 Hours
8	Date and Time of opening of E-Tender(Technical Bid)	*18.06.2018, 1500 hours (online)
9	Date and Time of opening of E-Tender(Financial Bid)	* Will be communicated through suitable media after Completion of Technical bid analysis.

**Note:** \*In case they said date/s, happen to be a holiday for any reason, the activity will be held on the immediate next working day at the same time & place & as a consequence any change/s in the date/s of the subsequent activities will be informed through suitable media to all concerned.

Selection of the agency will be at the sole discretion of the competent authority of the ESIC who reserves its right to accept or reject any or all the proposals.

The tender documents for the above work can be downloaded from <https://esictenders.eproc.in> and can also be viewed at [www.esic.nic.in](http://www.esic.nic.in) ,or [www.esicmcglb.com](http://www.esicmcglb.com).

**DEAN**  
ESIC Medical College and Hospital  
Kalaburagi

## **CHAPTER-1: INSTRUCTION TO BIDDERS**

1. E-tenders under two-bid system are invited from registered and reputed ambulance agencies for providing ambulance and Hearse Van services for ESIC Hospital, Kalaburagi-06 for one year.
2. **Bids for the tender will be accepted only online** through <https://esictenders.eproc.in> and no manual tender applications will be accepted. Any manual application received will be summarily rejected.

### 3. **Eligibility Criteria:**

- (a) The Tenderer should have a Registered Office/Registered Branch Office in Karnataka. The tenderer should have established an office at Kalaburagi after awarding the tender.
- (b) The tenderer should have minimum of one year' experience in reputed hospital. Medical Superintendent/Dean reserves the right to modify or relax the eligibility criteria in case sufficient numbers of the Bidders are unable to fulfill the required criteria. No relaxation will be given as far as statutory requirements are concerned.
- (c) The Contractor should fulfill the various criteria and fill up the information as specified in the Technical Bid under Chapter-4 along with supporting documents specified therein.

### 4. **Bid Security/Earnest Money Deposit(EMD)**

The **last date for receipt of EMD** at ESIC Hospital kalaburagi is 18.06.2018 (The EMD of Rs.50,000/- in the form of Demand Draft (of any Scheduled Bank) drawn in favour of "ESI Fund A/c No.1" payable at Gulbarga should be dropped in the tender box placed at General Branch, ESIC Medical College, Kalaburagi or sent to "**The Dean, General Branch, ESIC Medical College and Hospital, Sedam Road Kalaburagi-585106**" in a closed cover superscribed as "EMD- E-Tender for Ambulance and Hearse Van Services at ESIC Hospital-kalaburagi".

- a. **EMD shall remain valid for of 30 days beyond the final validity period of bids (90 days).**
- b. A bid received without Bid security (EMD) shall be rejected at the bid opening stage.
- c. The earnest money deposit (EMD) shall be refunded to the unsuccessful Tenderers after finalization of the Tender process.
- d. It shall be refunded to the successful Tenderer on receipt of Security deposit or shall be allowed to be adjusted towards Security Deposit.
- e. No interest is payable on the EMD.
- f. The bid security may be forfeited:
  - (i) If a bidder withdraws his bid during the specified period of bid validity specified in the bid document.
  - (ii) In the case of successful bidder, if the bidder fails to:
    - Accept the offer of contract.
    - Submit the surety bond after awarding of the contract.
    - Furnish the performance security within the time specified in the document.

5. **Submission of Bids:** All bidders are to upload their bids online at <https://esictenders.eproc.in>. The documents to be uploaded and instructions in this regard are as below:

- (a) **Technical Bid** (as per Form in Chapter-4) duly filled and signed. The technical bid should be supported by all **documents marked "\*" (asterisk sign)** in the Technical bid Form and serially numbered as per the Serial numbers in the Bid form.
- (b) **Financial Bid** (as per Form in Chapter-5) duly filled and signed. The Financial Bid should be accompanied by the **declaration in Annexure-A** duly filled and signed.
- (c) All the pages of the Bid Forms and supporting documents should be self-attested.

6. All the entries/documents submitted in the bid must be legible and filled clearly and self-attested along with the seal of the firm. Any overwriting which is unavoidable shall be attested by the Authorized

Signatory failing which the bid will to be liable to be rejected.

**7. Deadline for submission of bids:**

- (a) The last date for online submission of E- Tender is 18.06.2018 (1400 Hours).
- (b) The **last date for receipt of EMD** at ESIC Hospital Kalaburagi is 18.06.2018.
- (c) The Dean, ESIC Hospital, Kalaburagi- 06, may, at his/her discretion, extend the deadline for submission of bids or call for re-tender in case sufficient bids are not received. In such case, the financial bids for the valid Technical bids received will be considered for the re-tender.

**8. Bid Opening and Evaluation**

- (a) The bid shall be opened online by the Officers authorized by the Dean at **1500 Hrs on 18.06.2018** in the Conference Hall, 1<sup>st</sup> Floor, ESIC Medical College, Kalaburagi, in the presence of the bidders or their representatives duly authorized by the bidder who wish to be present.
- (b) All the bids will be scrutinized, relevant documents will be checked for their eligibility.
- (c) The tenderers whose technical bids are accepted will be informed about the date of the opening of financial bids.

**9. Contacting Officials:**

- (a) No bidder shall try to influence the Medical College/Hospital administration on any matter relating to its bid, from the time of the bid opening till the time contract is awarded.
- (b) Any effort by the bidder to influence the Medical College/Hospital administration in the bid evaluation, bid comparison or contract award decision shall result in the rejection of the bid.

**10. The financial bid shall be valid for a period of 180 days** from the date of opening of the financial bid. No Tenderer will be allowed to withdraw after submission of the tenders within the bid validity period and the EMD submitted by the tendering firm would stand forfeited in case of withdrawal.

**11.** Tenders received and found deficient on account of registrations, documents or any required information are liable to be rejected summarily.

**12.** The Tenders from Individual/Firm/Organization including its Partners/ Shareholders/ Directors who have been **blacklisted**/prosecuted by any departments/statutory bodies in any State or by any Court of Law, shall not be entertained.

**13.** Each bidder shall submit only one tender either by himself or as a partner in joint venture or as a member of consortium. If a bidder or if any of the partners in a joint venture or any one of the members of the consortium participate in more than one bid, their bids are liable to be rejected.

**14.** The bidder shall submit full details of his Agency / firm or, if the bidder is proprietor / partnership or a Private Limited Company, full details of ownership and name of the Directors. If the bidder is a Registered Company / partnership of two or more persons, all such persons shall be jointly and severally liable to the Hospital for the fulfillment of the terms of the contract. Such persons shall designate one of them to act as authorized signatory with authority to sign. The Company / partnership shall not be altered without the approval of the Hospital authority.

**15.** The bidder is expected to examine all instructions, Forms, Terms and conditions in the tender document. Failure to furnish all information required by the tender document or submission of a

tender not substantially responsive to the tender document in every respect will be at the bidder's risk and may result in rejection of his bid.

16. All the information as required in the tender document should be filled up in the relevant part and no column should be left unfilled. An incomplete tender document or tender document submitted without tender fee (if applicable) and earnest money deposit (EMD) will be summarily rejected.
17. Tenderer signing the tender must clearly specify whether he is signing as sole proprietor, partner, under power of attorney or as Director/Manager/Secretary etc., as the case may be.
18. Non transferability : This tender is non transferable
19. Any conditional acceptance is liable for rejection of tender.
20. The Dean, ESIC Medical College and Hospital, Kalaburagi-06 reserves the right to accept or reject any bid including the lowest and to annul the bidding process and reject all bids, at any time prior to award of contract, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for the said action
21. The Dean, ESIC Medical College and Hospital, Kalaburagi-06 reserves the right to accept or reject any bid including the lowest and to annul the bidding process and reject all bids, at any time prior to award of contract, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for the said action.
22. The Dean, ESIC Medical College and Hospital, Kalaburagi-06 will award the contract to the successful evaluated bidder whose bid found to be responsive and who is eligible and qualified to perform the contract satisfactorily as per the terms and conditions incorporated in the bidding document.
23. The Dean, ESIC Medical College and Hospital, Kalaburagi-06 will award the contract to the successful evaluated bidder whose bid found to be responsive and who is eligible and qualified to perform the contract satisfactorily as per the terms and conditions incorporated in the bidding document.
24. The Contractor who has quoted the least total in bid shall be considered as the lowest tenderer.
25. In case more than one bid quoting the same rates are received, the award of the contract will be decided on the basis of evaluation by committee constituted by the Dean, ESIC Medical College and Hospital, Kalaburagi-06. The committee shall decide after verifying the premises, infrastructure, facility and years of experience etc.
26. The successful bidder will be informed by Registered post/e-Mail that his bid has been accepted (hereinafter and in the condition of contract called the "Letter of Award")
27. The successful bidder will be required to execute an agreement within a period of 15 days from the date of issue of Letter of Award until extended by the Dean, ESIC Medical College and Hospital, Kalaburagi-06 up to a maximum of another two weeks in a non-judicial stamp paper and all the expenditure in this regard should be borne by the bidder.
28. The successful bidder shall be required to furnish a Performance Security within 15 days of receipt of "Letter of Award" for an amount of **Rs. 2,00,000 (Rs. Two lakh only)** in the form of Demand Draft from a Scheduled / commercial bank drawn in favour of "**ESIC Fund A/c No -1**", payable at Gulbarga or in the form of an unconditional Bank Guarantee from a Scheduled bank in the format



approved by ESIC. The successful bidder can also apportion the Earnest Money towards the security deposit subject to payment of the balance amount. The Performance Security / Security Deposit shall be returned within two months after the expiry of contract and completion of all contractual obligations. In case the contract period is extended further, the validity of Performance Security shall stand automatically extended.

- 29.** This Security deposit will not bear any interest of whatsoever kind.
  - 30.** Each page of the Tender document should be signed and stamped by authorized representative of Tenderer in acceptance of the terms and conditions laid down by ESIC.
  - 31.** Tender containing false, misleading information will be rejected and may also be liable for consequences for submitting false information.
  - 32.** The Dean, ESIC Medical College and Hospital, Kalaburagi-06 does not bind himself to accept the lowest or any tender and reserves the right to accept or reject any or all the tenders, either in whole or in part, without assigning any reasons for doing so.
  - 33.** Dean may at his discretion, amend/modify the tender and/or extends the deadline for submission of tenders at any time prior to the last date for submission of Tenders. Dean may for any reason at his own initiative modify the Tender documents by amendment and information thereof will be uploaded on Corporation's website and shall be binding on all concerned.
  - 34.** The Financial bid will be scrutinized and comparison for lowest bid made on the basis of the average rate arrived at Sl.No.4 of the Bid.
  - 35.** The competent authority reserves the right to withdraw/relax any of the terms and conditions mentioned above.
  - 36.** The Dean, ESIC Medical College and Hospital, Kalaburagi-06 is the Competent Authority to renew the contract or to terminate the contract.
  - 37.** All disputes relating to this tender can be legally resolved through Courts in Bangalore only.
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## **CHAPTER-2: GENERAL CONDITIONS OF CONTRACT**

1. The vehicle(s) offered should be in fit condition as per applicable laws of the Govt. and it should have all the facilities/potentialities supposed to be available in a standard Ambulance:
  - (a) Twin stretcher benefit
  - (b) Emergency light with hooter
  - (c) Hygienic washable vinyl flooring
  - (d) Foldable attendant and doctor seat
  - (e) Durable oxygen cylinder bracket with holder
  - (f) Exhaust fan and normal fans for patients
  - (g) Small drug cabinet
  - (h) Stand for intravenous fluid
  - (i) 12 volt plug point for connecting monitors
  - (j) Provision for connecting transport ventilator
  - (k) Any other facilities as specified by the Govt. for Ambulances.
2. All personnel engaged for the Ambulance Service should be registered under ESI and EPF and should be provided with valid ESIC Cards and EPF numbers, if applicable to the Contractor.
3. The drivers engaged should have valid driving license and should be co-operative and amiable in nature.
4. The drivers provided should not have any past history of criminal records or Alcoholism or Drug Addiction.
5. The tenderer/bidder would manage shift timings of drivers in such a manner that the 24 hours service should not be interrupted.
6. The drivers employed by the tenderer/bidder shall always be ready for duty during duty hours.
7. The driver employed by the tenderer/bidder shall have proper and valid driving licences and physical fitness certificate for driving as required by law and shall have mental fitness and satisfy all conditions as required by Transport Authority and should also have experience of driving four Wheelers.
8. The drivers supplied should not be above 60 years of age.
9. The drivers should always wear uniform while on duty.
10. The persons provided by the contractor shall be the employee of the contractor only and there is no Master and Servant or Employer and Employee relationship between the persons provided by the contractor and this Hospital and further the said persons of the contractor shall not claim any employment, engagement or absorption in this Hospital, in future.
11. The persons provided by the contractor shall not claim any benefit/ compensation /absorption/ regularization of service from/ in this hospital under the provision of Industrial Disputes Act, 1947 or Contract Labour (Regulation & Abolition) Act 1970. Undertakings from the persons to this effect shall be required to be submitted by the contractor to this hospital.
12. The Hospital shall not be under any obligation for providing employment to any of the worker of the contractor after the expiry of the contract. The Hospital does not recognize any employee-employer relationship with any of the workers of the contractor.
13. The contractor has to indemnify the ESIC against all claims, damages or compensation under the provisions of Central Minimum wages Act, 1948 and other Labour laws in force from time to time and Payment of Wages Act, 1936; Employer's Liability Act, 1938; the Workman Compensation Act,

1923; Industrial Disputes Act, 1947; Maternity Benefit Act, 1961; Bonus Act; Contract Labour (R & A) Act 1970, or any modification thereof, Child Labour (Prohibition & Regulation) Act, 1986 Or any reenactment or modification of the same and any other Social Security benefits including prescribed number of leave / holidays and prescribed hours of work Schedule to the personnel deployed and all Acts related to Social Security (ESI & EPF etc), Service Tax wherever applicable & other Labour legislations, and such statutory orders from time to time. ESIC will not own any responsibility in this regard. And the Contractor will be liable for any consequences resulting from violation of any such rule / provision.

14. The tenderer will get the vehicles registered as an Ambulance with the appropriate authority. The vehicles should have proper Registration Certificate, Road tax payment Certificate, Fitness, Insurance and shall be in running condition/roadworthy without any trouble at all.
15. The vehicles offered should confirm to the Emission norms laid down by **Pollution Control Board** and should possess the certificate "Pollution under Control" issued from the authorities concerned.
16. The vehicles offered for hire should be free from litigation as regards ownership is concerned and should possess no tainted history as rash driving, negligence or violation of traffic rule etc.
17. The vehicles should be kept ready for 24 hours a day, seven days a week without any kind of break and accordingly the tenderer should arrange for replacement of vehicles in case of normal wear and tear/temporary out of service. Any expenditure towards wear and tear, repairing would be borne by the tenderer/bidder.
18. One (01) vehicle should be stationed at ESIC Hospital, Kalaburagi with requisite manpower requirements and in case these are on movement, at least Ambulance should be immediately stationed by the Contractor at ESIC Hospital, Kalaburagi for subsequent movement of any other Patients. The Contractor will however make efforts to provide more than two (2) ambulances simultaneously, if required by ESIC Hospital, Kalaburagi at the same rates and terms and conditions. The cumulative distance covered by all the Ambulances will be taken into account for calculating the fix monthly distance and the additional "kms" covered for additional payments on per km basis.
19. Good engine condition for regular use and adequate quantity of fuel should be provided by the tenderer himself at his own cost.
20. The Vehicle offered should have seats in the patient's cabin for transporting more than one patient, if necessary and permitted by the CMO (i/c), ESIC Hospital, Kalaburagi.
21. In case of non-availability of the vehicle, the ESIC Hospital would make its own arrangement for shifting of patients and the expenditure incurred in this any would be recovered from the monthly bill of the tenderer/bidder, including initiating proper action.
22. In case the ambulance van breaking down en-route, the tenderer shall immediately arrange alternate ambulance van for transportation of patients. Any failure to provide alternate transportation within a reasonable time will be considered as failure of service and hence breach of contract.
23. The legal liability arising out of Accident, if any, during the period of engagement would be borne by the tenderer.
24. Any loss of property caused by the driver would be recovered from the monthly bill of the tenderer.
25. The tenderer should provide a mobile phone to its drivers and the number would be intimated to the CMO on duty, without exception.
26. The bidder shall maintain a logbook keeping records of the movement and such record will be certified by the Officer designated by Dean.

27. The tenderer may note that in case of any failure or breach of the terms and conditions of contract which results in defects in delivery of medical care of patients in the ambulance van, including emergencies which has resulted due to deficiencies in services provided by the tenderer thus leading to failure of providing services, the cost will be recoverable from the tenderer in addition to attracting penalty.
28. Payment of wages and statutory obligations such as minimum wages etc., are to be observed by the tenderer. Statutory liability viz. ESI/EPF etc, will be solely borne by the tenderer and no extra payment would be made on these accounts.
29. The tenderer should provide uniform to the driver so that the patients/staff can easily identify them.
30. The tenderer should quote the details of at least one vehicle that they are going to provide in the tender document itself. He should be in a position to provide other vehicles on call basis within the time specified in the “Schedule of Requirements” at Chapter-3.
31. The tenderer should keep the ambulance ready for inspection whenever called for.
32. The Contractor should ensure the availability of ambulance with drivers to maintain adequate service and in case of any breach of terms and conditions penalty of Rs.1000/- (Rupees One thousand only) per incident shall be levied and deducted from the bill.
33. Any deduction due on account of Contractors/Service Providers obligation under the contract and subject to such deductions as may be necessary for making of ESIC Hospital’s claim against the Service Provider.
34. Deduction of any liability/damages incurred by Dean, ESIC Medical College and Hospital, Kalaburagi, on behalf of the Service Provider/Contractor in the discharge of his/their obligations under this Tender.
35. For any dispute regarding quality / service and rates the decision of the Dean shall be final and binding to the Contractor.
36. Failure of the successful bidder to comply with the requirements of above clauses shall constitute sufficient grounds for the annulment of the award and forfeiture of Bid Security.
37. The security deposit amount will be refunded to the contractor within 60 days of completion of the contract subject to Satisfactory Performance of the Contract.
38. The Security Deposit/ Bank guarantee will be forfeited if the bidder violates any of the conditions of this contract.
39. The selected Service Provider shall be required to start the services in accordance with the time schedule specified in the work order issued by Dean after acceptance of Tender. Extension will not be given except in exceptional circumstances. In case the services are not started on the stipulated date as indicated in the work order, Dean reserves the right to cancel the work order and forfeit the EMD and/or Security Deposit.
40. The successful Bidder will be required to submit a Security Deposit of 10% in the form a Bank guarantee valid up to a period of 60 days after the expiry of the Contract or a Demand Draft in favour of “ESI Fund A/c No.1” payable at Gulbarga. The Security deposit will be refunded on successful completion of the Contract. No interest will be payable on the Security deposit.
41. Bills will be submitted by the Contractor for the service provided on the basis of the indents raised for Ambulance on a monthly basis and should be supported by the Indent duly signed by the CMO(i/c), ESIC Hospital, Kalaburagi or any other Officer authorized by the Dean for the purpose, the Name and Insurance number of the Insured Person and signature of the Insured Person/ Attendant, the distance covered/trip sheet, Vehicle number, time and place of visit and other

documents as instructed for verification of the bill.

42. Service tax payable by the Service provider will be reimbursed on production of paid challans supported by the Schedule showing the payment made against ESIC Hospital, Kalaburagi. ESIC Hospital, Kalaburagi will not be responsible for non-payment or delayed payment of Service tax to the Govt.
  43. In case the Service Provider/contractor discontinues the contract before the expiry of the period of contract, his Security Deposit shall be forfeited.
  44. The Dean also reserves the right to terminate the contract in whole or in part by give it in written notice if the bidder fails to satisfy the conditions of this contract.
  45. The tender is for a period of one year and extendable for another one year subject to satisfactory performance to be recorded by a Committee of heads of user Departments and accepted by the Dean, ESIC Hospital, Kalaburagi.
  46. Any dispute arising out of this Contract will be under the jurisdiction of the appropriate Courts in Kalaburagi only.
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### **CHAPTER-3: SCHEDULE OF REQUIREMENTS.**

ESIC Hospital, Kalaburgi is a 500 (Hundred) bedded referral hospital for ESI Scheme Beneficiaries and run by the ESI Corporation which is a statutory body under the Ministry of Labour and Employment, Govt. of India. The major requirement of the ambulance service is for movement of patients between ESIC Hospital, Kalaburagi and the Tie-up Hospitals/Govt. Hospitals of ESIC in and around Kalaburagi. The aim and objective is to provide quality and hassle-free Ambulance services to ESIC Hospital, Kalaburagi and to provide other services such as Ambulances with ICU Facilities, Hearse Van with Freezer and embalming service on call-basis with the most efficient and courteous manpower and adequate facilities.

Details of the services needed are as mentioned below:

#### 1. **Ordinary Ambulance Service:**

- (a) one (1) ordinary ambulances of Tempo-type/van type (Min. patient cabin area of 7X5 feet) should be **permanently stationed** (24\*7\*365) at ESIC Hospital, Kalaburagi with requisite manpower requirements and in case at least one of these are not in station at ESIC Hospital, a third Ambulance should be immediately stationed by the Contractor at ESIC Hospital, Kalaburagi for subsequent movement of any other Patient(s). Additional call-basis ambulances should be at the disposal of the Contractor taking the total number of Ambulances that can be availed at a time to one (1). The Contractor will however make efforts to provide more than two (2) ambulances simultaneously, if required, by ESIC Hospital, Kalaburagi within the same ceiling rates and terms and conditions. The cumulative distance covered by all the Ambulances will be taken into account for calculating the fix monthly distance and the additional “kms” covered for additional payments on per km basis as per the rates in the Price Schedule.
- (b) The ambulances should be equipped with Twin stretchers, Emergency light with hooter, Hygienic washable vinyl flooring, Foldable attendant and doctor’s seat, Durable oxygen cylinder bracket with holder, Exhaust fan and normal fans for patients, Small drug cabinet, Stand for intravenous fluid, 12 volt plug point for connecting monitors, Provision for connecting transport ventilator, any other facilities as specified by the Govt. for Ambulances.
- (c) There should be 1 driver and 1 stretcher bearer to operate the one (1) permanently stationed ambulance per shift of 8 hours and totally 3 drivers and 3 stretcher bearers per day for one ambulance round the clock.
- (d) The one Ambulance should be available for service round the clock without any disruption.
- (e) The Ambulances to be provided should be in excellent condition equipped with oxygen cylinder and oxygen facility. The oxygen should be filled by the service provider himself.
- (f) The monthly package rate to be offered for round the clock service for a minimum of 1000 (one thousand) kms cumulatively for all ambulances including additional on call ordinary ambulances with oxygen, drivers and stretcher bearers may be quoted by the service provider.

(g) The trip distance for ordinary ambulance will be calculated for “to and fro” journey from ESIC Hospital, Kalaburagi to the destination.

2. **Ambulance with ICU facility**: Fully equipped vehicle with ventilator, Driver, Stretcher bearer and Nursing staff to be provided on call basis as and when required within 10 minutes. The Contractor may quote the rate either on per kilometer basis or trip basis for the ambulance with ICU facility.
3. **Hearse van with driver and stretcher bearer** to be provided within 30 minutes of call. The contractor may quote the rate either on per kilometer basis or trip basis for the Hearse van.

**NOTE**: *In order to satisfy the above requirements, the Contractor should have a minimum of 1 (one) ordinary Ambulance at his disposal either owned or leased or through an agreement with a third party. He will also be required to submit ownership of Ambulance with ICU facilities/ convertibility of existing ordinary ambulance with ICU facilities and ownership of Hearse Van and Freezer box.*

Read and Accepted  
Signature of Tenderer with seal.

<b>CHAPTER-4: TECHNICAL BID</b>			
<b>TECHNICAL BID FOR AMBULANCE AND HEARSE VAN SERVICES AT ESIC HOSPITAL, KALABURAGI</b>			
<b>Particulars of the Contractor</b>			
1	Name of the Contractor		
2	Ownership Status (Proprietorship/ Partnership/ Pvt. Ltd. Company, etc)*		
	Note: Provide copy of Voter ID/Partnership Deed/ RoC respectively		
3	<b>Address* (Provide copy of Ownership or Lease Agreement)</b>		
	a. Office Address:		
	b. Residential address of Proprietor/Managing Partner/ Managing Director:		
4	<b>Contact Details:</b>		
	a. Office Phone Number*		
	b. Mobile number		
	c. Email ID		
	d. Fax Number		
5	<b>Registration Details of Contractor</b> (Attach self-attested copy of each registration/ card):		
	a. Pan Number		
	b. Service Tax Registration Number*		
	c. ESI Registration Number (if applicable)		
	d. EPF Registration Number (if applicable)		
	e. Ambulance Operator Licence Number*		
6	<b>Registration details of Vehicles*</b> (Attach self-attested copy of each registration/ card:	Vehicle 1	Vehicle 2
	a. Type (Make/Model)		
	b. Vehicle Registration No		
	c. Licence for Ambulance Service		
7	<b>Experience Particulars – for past one (1) year* (with copies of Experience certificates):</b>		
	Period	Organization	Amount (Rs. & Lakh)
8	<b>ITR of last one (1) year* (Income Tax Returns)</b>		
	Financial Year	Turn-over(Rs.)	Profit(Rs.)
	2016-17		
	Note: In case accounts are not finalized for 2016-17, preceding one (1) year details may be furnished.		
10	<b>Details of Banker</b> to the Contractor	Name of Bank & Branch	Account Number

Seal/Signature of Authorized person



<b>CHAPTER-5: FINANCIAL BID</b>			
<b>FINANCIAL BID FOR AMBULANCE AND HEARSE VAN SERVICES AT ESIC HOSPITAL, KALABURAGI</b>			
<b>Sl.No.</b>	<b>Ambulance Type</b>	<b>Description</b>	<b>Rate per km (in Rs.)</b>
1	Ordinary Ambulance (with driver, Stretcher bearer, Oxygen cylinder and mask)	a) Minimum monthly charges for cumulative distance covered by all ordinary ambulances Up to a ceiling limit of 1000 kms. (Payment will be $1000 \times \text{Rate per km}$ )	
		b) Rate beyond 1000 kms in a month.	
2	ICU Ambulance (with driver, stretcher bearer and Nurse : On call basis- within 15 minutes of call)	(a) Minimum charges per trip of up to 50 kms. (Payment will be $50 \times \text{Rate per km}$ )	
		(b) Rate beyond 50 kms of one trip.	
3	Hearse van (On call basis- within 30 minutes of call)	(a) Minimum charges per trip of up to 50 kms. (Payment will be $50 \times \text{Rate per km}$ )	
		(b) Rate beyond 50 kms	
4		Average (of 1, 2 & 3)	
<b>Note: L1 for ambulance service will be calculated based on the figure arrived at Sl.No.4.</b>			
Signature of the authorized person			
Full name			
Company's seal			
Date:			
Place:			

## Annexure "A"

**DECLARATION**

1. I, .....Son/Daughter of  
Shri.....  
Proprietor/Partner/Director/Authorized Signatory of ..... am  
competent to sign this declaration and execute this tender document.
2. I have carefully read and understood all the terms and conditions of the tender and hereby  
convey my acceptance of the same.
3. The information/document furnished along with the above application is true and authentic to  
the best of my knowledge and belief. I/We am/are well aware of the fact that furnishing of  
any false information/fabricated document would lead to rejection of my tender at any stage  
besides liabilities towards prosecution under appropriate law.

Signature of Authorized person.

Date:

Place:

Full Name:

Company's seal:

*N.B. The above declaration, duly signed and sealed by the authorized signatory of the company should be enclosed with Technical tender.*

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**UNDERTAKING: (To be submitted in non-judicial stamp paper of Rs. 100/-)**

To,

The Dean,  
 ESIC Medical College and Hospital,  
 Sedam Road Kalaburagi -585106.

Sir,

I/We do hereby solemnly declare and undertake that:

- 1) The terms & conditions of the tender is acceptable in complete. If any information in the tender submitted by me is found incorrect/false, at any time, the tender/ contract is liable to be rejected.
- 2) The firm is in this business since last three years.
- 3) The firm is not black listed in any Govt. org. /institution.
- 4) I/We give the rights to the Dean to forfeit the performance security deposited by me/us if any delay/failure occurs on my/our part to supply the items within the prescribed time or the items of desired quality.

For and on behalf of the firm (Firms  
 Name & Address)

(Signature of Authorized Signatory)

Name:

Designation:

Seal: